

Please return the form to BPP Guernsey: [guernseyenquiries@bpp.com](mailto:guernseyenquiries@bpp.com)

## Awarding body

Please select the awarding body of the professional qualification you are enrolling on (select one awarding body per enrolment form).

ACCA     CISI     ICAEW     The Chartered Governance Institute (ICSA)

## Company details

Employer name	
Billing address	
Town/city	
Postcode	
Billing email address	
Order number (if applicable)	

### Authorising manager

Authorising manager Name	
Authorising manager Work email	

## Payment details

An invoice will be raised and sent once the booking has been processed and this will provide details for BACS or cheque payment. If you prefer to pay by card please call +44 (0)1481 266176, quoting your invoice number, and a member of the team will be happy to help.

## Special needs/disability

If any students being registered have any special needs/disability that may affect them in the event of a building evacuation whilst they are on BPP premises, please ensure that the student contacts [guernseyenquiries@bpp.com](mailto:guernseyenquiries@bpp.com) to discuss their requirements in advance of their course date.

## Signature

Please read the Terms and Conditions and Privacy Notice below before signing this form. By signing this form, you acknowledge and agree that you and the students listed on this form shall be bound by the Terms and Conditions and Privacy Notice.

Authorising signature *	
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\* If you cannot sign digitally, please print the form and sign it manually.

# Course details

**Important:** It is the student's responsibility to register with the awarding body by the published deadlines.

Student name	Student email	Student number (if known)	Date of birth (DD / MM / YYYY)
Qualification – Level/Paper * (if ACCA include Variant where applicable)	Course start date	Study option **	Price
Student name 1	Student email 1	Student no 1	Date of birth 1
Qualification – Level/Paper 1	Course start date 1	Study option 1	Price 1
Student name 2	Student email 2	Student no 2	Date of birth 2
Qualification – Level/Paper 2	Course start date 2	Study option 2	Price 2
Student name 3	Student email 3	Student no 3	Date of birth 3
Qualification – Level/Paper 3	Course start date 3	Study option 3	Price 3
Student name 4	Student email 4	Student no 4	Date of birth 4
Qualification – Level/Paper 4	Course start date 4	Study option 4	Price 4
Student name 5	Student email 5	Student no 5	Date of birth 5
Qualification – Level/Paper 5	Course start date 5	Study option 5	Price 5
Student name 6	Student email 6	Student no 6	Date of birth 6
Qualification – Level/Paper 6	Course start date 6	Study option 6	Price 6
Student name 7	Student email 7	Student no 7	Date of birth 7
Qualification – Level/Paper 7	Course start date 7	Study option 7	Price 7
Student name 8	Student email 8	Student no 8	Date of birth 8
Qualification – Level/Paper 8	Course start date 8	Study option 8	Price 8

\* **Examples:** ACCA – AB; ACA – Tax Compliance; Level 4 IFA – Accounting

\*\* **Study options:** Full course; Revision only; Question-based day; Online Classroom; Online Classroom Live

## Terms and conditions

By signing this form, you acknowledge that you and all the students listed on this form have read and agree to be bound by the Terms & Conditions, which can be found at: <https://www.bppci.com/termsandconditions>.

### Privacy Notice

BPP will use the information provided in this form in order to register your students for and deliver the course you have selected. Further, BPP needs to release student names and registration numbers to the awarding body, who will in turn release students' results to BPP to monitor our pass-rate performance.

Additionally, you can choose to receive marketing information relevant to the course you are interested in. Please use the checkboxes below to let us know if you are happy to receive these communications. You can opt out of marketing at any time, either by calling us or visiting the Preference Centre or clicking the Unsubscribe link on future emails. We will not share your marketing information outside of the BPP Professional Education Group.

- I am happy to receive marketing information from BPP
- I do not wish to receive marketing information from BPP

For further information, explaining how we use your information, please see our Privacy Policy at <https://www.bpp.com/privacy>.

By submitting this form, you agree that you and all students listed on this form have read and accepted our Privacy Policy.